



United Nations Alliance of Civilizations

7TH GLOBAL FORUM

**Baku, Azerbaijan
25 - 27 April 2016**

LOGISTICAL NOTE

This document provides necessary information on travel to Baku, Azerbaijan and United Nations Alliance of Civilizations 7th Global Forum.

This information is also available at the following addresses:

<http://mct.gov.az/>

<http://www.baku.unaoc.org>

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7TH GLOBAL FORUM OF THE UNITED NATIONS ALLIANCE OF CIVILIZATIONS

7th Global Forum of the United Nations Alliance of Civilizations will be held in **Baku, Azerbaijan**, from **Monday 25 April to Wednesday 27 April 2016 at the Baku Congress Centre and Heydar Aliyev Centre**

All relevant information is also available at: <http://mct.gov.az/>
<http://www.baku.unaoc.org>

1 *Agenda of the 7th UNAOC Global Forum*

Note: Collection of Forum ID/badges will be arranged at the Baku Business Centre from April 23 09:00 through April 25 23:30. All participants are requested to register online (baku.unaoc.org) before the event, by March 15 2016.

Monday, 25 April 2016

Time	Event	Venue
09:00-21:00	Confirmation of accreditation and collection of the Forum ID /badges	
09:00-18:00	Youth Event <i>(by invitation only)</i>	TBC
18:00-19:00	Press Conference	TBC
19:30-21:00	Dinner, hosted by the Government of Azerbaijan <i>(with a keynote speaker, to be confirmed)</i>	TBC

Tuesday, 26 April 2016

Time	Event	Venue
06:00-08:30	Departure from the hotels to the Forum's venue	
06:00	Collection of ID/badges and security screening	Baku Congress Centre
09:30-11:00	Opening Ceremony by the Government of Azerbaijan and the United Nations Alliance of Civilizations	TBC
11:00-11.30	Coffee Break	TBC
11:30-13:00	Plenary Session 1: Platforms and Partnerships for the Prevention of Violent Extremism	TBC
13:00-14:30	Lunch Break	TBC
14:30-16:00	Breakout Sessions <i>(in parallel)</i> : <ul style="list-style-type: none"> • Cities and Global Migrants • Religious Leaders and Violent Extremism: The Challenges 	TBC

	of Prevention <ul style="list-style-type: none"> • Alumni Showcase: Impact Across UNAOC Pillars • Addressing the Paradoxes of Globalization and Exclusion Through Global Citizenship Education 	
16:00-16:30	Coffee Break	
16:30-18:00	Breakout Sessions (<i>in parallel</i>): <ul style="list-style-type: none"> • Counter-Narratives to Cyberextremism Through Apps and Video Games • #SpreadNoHate: Sharing Good Practices of Preventing and Countering Hate Speech • Fostering Institutional Synergy to Advance Mediterranean Intercultural and Interreligious Dialogue: Next Steps • Baku Process: New Challenge for Global Intercultural Dialogue 	TBC
18:00-19:00	Coffee Break	TBC
19:00-20:30	Intercultural Innovation Award Ceremony (UNAOC-BMW Group) Azerbaijan Children Orchestra Concert	Baku Congress Centre
20:30-22:30	Dinner and Cultural Evening (<i>open buffet</i>)	Baku Congress Centre
21:00-23:00	Official Dinner & Cultural Evening (<i>by invitation only</i>)	Heydar Aliyev Centre
22:00-23:30	Departure from the Forum venues to the hotels	

Wednesday, 27 April 2016

Time	Event	Venue
07:30-08:30	Departure from the hotels to the Forum's venue	
09:00-13:00	UNAOC Group of Friends Meeting (<i>Ministerial level</i>)	TBC
09:30-11:00	Breakout Sessions (<i>in parallel</i>): <ul style="list-style-type: none"> • Reporting in Times of Crisis: Telling Migrant Tales • Youth Participation for Peaceful and Inclusive Societies: the Crucial Role of Partnerships Across Generations and Sectors • Media Literacy: Tools for Building Resilience to Violent Extremist Propaganda • <i>To be confirmed</i> 	TBC
11:00-11:30	Coffee break	TBC
11:30-13:00	Breakout Sessions (<i>in parallel</i>): <ul style="list-style-type: none"> • Civil Society and Business: Working Together for Peace, Security and Sustainable Development • D-Goals of Preventing Violent Extremism through Education: Educating for Development, Diversity and Dialogue • Utilizing Sports, Entertainment and Arts for Peace and Inclusivity 	TBC

	<ul style="list-style-type: none"> <i>To be confirmed</i> 	
13:00-13:30	Press Conference	TBC
13:00-14:30	Lunch break	TBC
14:30-16:30	Plenary Session 2: Good Practices in Social Inclusion: The What and The How	TBC
16:30-17:30	Closing Ceremony by the Government of Azerbaijan and the United Nations Alliance of Civilizations (Outcomes of the Forum)	TBC
18:00-19:30	Dinner (<i>open buffet</i>)	Baku Congress Centre
19:30-20:00	Departure from the Forum venues to the hotels	
20:30-22:30	Cultural Programs with different options (<i>Refer to the Information Desk</i>)	

*A series of networking session led by partners might be accommodated in the programme, upon consultation with UNAOC and the Government of Azerbaijan.

2 DESTINATION INFORMATION: AZERBAIJAN, BAKU

Azerbaijan at a glance	
Capital:	Baku
Population Azerbaijan:	9.6 million
Population Baku:	2.1 million
Language:	Azerbaijani
Currency:	Manat (AZN)
Time zone	
Winter:	(GMT+04:00) Baku
Summer:	(GMT+05:00) Baku
Electricity:	Type C (European 2-pin)
Dialing code Azerbaijan:	+994
Dialing code Baku:	012

2.1 Website

The official website of the 7th Global Forum is <http://www.baku.unaoc.org>.

The following info can be accessed through the website:

- About the Forum
- About UNAOC
- About Azerbaijan
- About the Venue
- Schedule of Activities
- About the Speakers
- Press Releases

- About the Partners
- Frequently asked questions

The website of the 7th Global Forum includes a unique registration page per type of registrant. Moreover, hotel and flight bookings are also available through the website.

3 REGISTRATION & ACCREDITATION

3.1 Registration Procedure

Registration process for the 7th Global Forum will be done online through the forum's official website www.baku.unaoc.org.

Each participant will be given a password (invitation code included in the invitation letter) to access the online registration system that consists of two stages: (a) registration, (b) flight and hotel bookings. To qualify as a registered participant, both stages must be completed by March 15, 2016.

During the registration process, participants will be able to save their application in case of any changes. After submission, no changes will be available through the website.

As soon as the application is processed, each participant will receive a confirmation email including the links for flight and hotel bookings.

Due to security reasons, only participants with visible accreditation badges will gain access to the conference venue and must carry them throughout the whole Forum. Accreditation badges will only be provided to those participants, who will have completed the preliminary online registration via the Forum's website






No on site last minute registration will be available. Therefore, please make sure to follow the registration procedure before the given deadline (March 15, 2016).

3.2 Distribution of ID Badges

Participants will be able to collect their ID Badges from the following locations:

- (A) Baku Business Centre - from April 23 (09.00) to April 25 (23.30)
Please note that collection point will be available around the clock
- (B) Baku Congress Centre - from April 26 (06.00) to April 27 (22.00)

Colors of lanyards will be different depending on the category of attendees during the event:

-  Official delegations, speakers
-  Other participants, local guests
-  Media covering the Forum
-  National Organizing Committee, accompanying persons
-  Local staff

4 PASSPORT, VISA AND OTHER TRAVEL INFORMATION

4.1 *Passport Regulations*

All participants to the 7th UNAOC Global Forum are required to possess an international passport that is valid for **a minimum of 6 months from the date of entry** into Azerbaijani territory, with sufficient pages for visa stamps.

Arrival to and departure from Republic of Azerbaijan is exercised under one of the following documents:

(a) Ordinary International Passport; (b) Official/Special Passport; (c) Diplomatic Passport; (d) Service Passport.

4.2 *Visa to enter Azerbaijan*

All participants must check entry requirements to Azerbaijan in accordance with the nationality and the type of passport they hold with the nearest consulate or the diplomatic mission of Azerbaijan in their home country. The list of Diplomatic Missions of the Republic of Azerbaijan abroad (http://mfa.gov.az/files/file/The_Diplomatic_Missions_of_the_Republic_of_Azerbaijan_-_19.01.16.pdf)

Should an Entry Visa be required, participants are advised to submit their visa application as early as possible, **at least 4 weeks** prior to the Forum, and obtain the visa in advance.

Some participants are not required to have visa to enter the territory of the Republic of Azerbaijan in accordance with regulations. The Visa Regulations of the Republic of Azerbaijan are as follows:

- **Visa Free Entry** allows nationals from 9 countries (see Annex A) holders of Diplomatic, Official/Special, Service and Ordinary International Passports, from the visa requirements to enter the territory of Azerbaijan for a short visit of up to 90 days.
- The Government of Azerbaijan offers a facility of **Visa upon Arrival**, not exceeding the allowed duration of stay, for nationals of 4 countries (see Annex A) that can be applied on arrival at the Heydar Aliyev International Airport.
- **Visa Exemption for Diplomatic and Official/Service Passport Holders** waives nationals from 53 countries (see Annex A) holders of Diplomatic, Official or Service Passports, from the visa requirements to enter the territory of Azerbaijan for a short visit of up to 14-30 days.

The list of countries that are free from visa/ may obtain visa upon arrival, is available at the official web site of the **Ministry of Foreign Affairs of the Republic of Azerbaijan** <http://www.mfa.gov.az>.

Only if there is no Azerbaijani embassy or consulate in the participant's residing country, the visa will be provided upon participant's arrival at the Baku Heydar Aliyev International Airport. In this case, the participant will be provided with a confirmation email to board the plane.

The applicants who apply for an entry visa at the embassy need two passport photos and a completed application form. Certain embassies demand either a letter of support from a travel agency or a hotel booking confirmation.

Transit visas, usually valid for 72 hours, are issued to those with an onward ticket to a third country in the region.

Single and double entry visas are usually issued in five days. Visa fees applied to foreign nationals are equal to the fees applied to Azerbaijan nationals. Fees generally need to be paid into a local bank (often a fair distance away), so don't apply late in the day.

Visa applications will be processed once all required documents are completed. Please note that the letter of invitation to the 7th UNAOC Global Forum does not automatically guarantee the issuance of visa for entry into the Azerbaijan Republic.

4.3 Visa Assistance

All the embassies and consulates of the Republic of Azerbaijan have been instructed to assist the participants in getting visa. List of Embassies of member states in Baku with their current contact details is available on the [www.mfa.gov.az](http://www.mfa.gov.az/files/file/Foreign_diplomatic_missions_in_the_Republic_of_Azerbaijan-19.01.2016.pdf) (http://www.mfa.gov.az/files/file/Foreign_diplomatic_missions_in_the_Republic_of_Azerbaijan-19.01.2016.pdf).

COUNSELLOR DEPARTMENT OF MINISTRY OF FOREIGN AFFAIRS

Tel:

Visa department in Heydar Aliyev International Airport: +994 50 7600662

Visa Information Department: +994 50 7600663; +994 12 5969363

Fax: +994 12 5969292

E-mail: mkon@mfa.gov.az; mkon2@mfa.gov.az

If you have any issues regarding your visa process please contact the National Organizing Committee of the Forum:

General Enquiries:

Tel: +99412 5051527/28

Mob: +99477 3330901

E-mail: baku2016@baku.unaoc.org

4.4 Transit Visa for other countries

If you travel to Azerbaijan via another country, or if you are planning to stopover elsewhere, you must familiarize yourself with the entry and transit requirements of those countries. Please check with your travel consultant about the need for transit visas for all countries you may be travelling through on your way to or from Azerbaijan. The host organizer of 7th UNAOC Global Forum is not responsible for facilitating transit visas for any countries other than Azerbaijan.

4.5 Getting to and departing from Baku/Azerbaijan

4.5.1 Baku Heydar Aliyev International Airport

Baku Heydar Aliyev International Airport is one of the five international airports serving in Azerbaijan. The airport is located 20 km northeast of the capital Baku and is linked to the city by two modern highways commissioned in 2008 and 2009. Baku Heydar Aliyev International Airport complies with international requirements. Due to its favorable geographical location, it has become a first-choice regional airport for transfer flights between East and West, North and South.

To assist participants attending the 7th UNAOC Global Forum, a **clearly indicated airport welcome desk** will be set up at the Baku Heydar Aliyev International Airport from 23 to 29 April 2016.

4.5.2 Shuttle Services

The National Organizing Committee will provide scheduled **shuttle transportation** for participants **from/to the airport to the officially designated hotels**, as well as **from the officially designated hotels to the Baku Congress Centre and the Heydar Aliyev Centre**.

Participants not staying at the officially designated hotels will be responsible for arranging their own transportation to and from the airport, as well as between their respective hotels and the Forum venues.

5 ACCOMMODATION

Upon the submission of the registration form, accommodation can be booked through the links received via email, in the following hotels:

Name	Address	Contact Details
5 Star Hotels		
<i>JW Marriott Hotel Absheron Baku</i>	Azadlig Square. 674	Tel: +994 12 499 8888; http://www.marriott.com/hotels/travel/gydjw-jw-marriott-hotel-absheron-baku/
<i>Hilton Baku</i>	Azadlig Ave. 1	Tel: +994 12 464 5000 http://www.hilton.com/en/hi/promotions/hi_baku/index.jhtml
<i>Four Seasons Hotel Baku</i>	Keykab Khanim Safaraliyeva Street 5	Tel: +994 12 404 2424 http://www.fourseasons.com/baku/
<i>Excelsior</i>	Heydar Aliyev Ave, 2Khatai	Tel: +994 12 496 8000 www.excelsiorhotelbaku.az
<i>Intourist Hotel</i>	Mikail Useynov Street,51	Tel: +994 12 310 3310 www.intouristhotelbaku.com
<i>Hyatt Regency</i>	Bakikhanov St, 1 Nasimi	Tel: +994 12 496 1234 www.baku.regency.hyatt.com
<i>Boulevard Hotel</i>	Baku White City	Tel: +994 12 310 0010 www.boulevardhotelbaku.com
<i>Hilton Hotel</i>	1B, Azadliq ave,	Tel: +99412 464-50-00 www.hilton.com
<i>Fairmont Hotel</i>	1A, Mehdi Huseyn, Flame Towers	Tel: + 994 12 565 4848 www.fairmont.com/baku/
<i>Sapphire Hotel Baku</i>	23, Samed Vurgun str	Tel: +994 12 498 9008 www.sapphirehotel.az
<i>Sheraton Hotel Baku</i>	Heydar Aliyev International Airport	Tel: +994 12 437 4949 www.sheratonbakuairport.com
<i>Shah Palace</i>	Boyuk Qala str. 47, Icheri - Sheher	Tel: +994 12 497 0405 http://www.shahpalacehotel.com
4 Star Hotels		
<i>Holiday Inn</i>	Azadlig Ave. 1	Tel: +994 12 599 11 00 http://www.holidayinn.com/bak
<i>Qafqaz Baku City Hotel</i>	Tbilisi Ave. 38,	Tel: +994 50 290 04 89 http://qafqazhotels.com/en/qafqaz-baku-city-hotel-and-residence
<i>Qafqaz Baku Sport Hotel</i>	Tbilisi Ave. 38,	Tel: +994 12 404 14 70 http://www.qafqazhotels.com/en/qafqaz-baku-sport-city-hotel
<i>Qafqaz Park Hotel</i>	51 Khatai str,	Tel: +994 12 496 39 85 http://qafqazhotels.com/en/qafqaz-park-city-hotel
<i>Genceli Plaza</i>	48, U. Hajibeyov str	Tel: +994 12 598 2827 www.hotel.genceli.az
<i>Ramada Hotel and Suites</i>	76 Mammad Araz Street	Tel: +994 12 564 7763 http://www.ramada.com/hotels/azerbaijan/baku
<i>Park Inn</i>	1, Azadliq Ave,	Tel: +994 12 490 60 00 www.parkinn.com
<i>Sapphire Inn Hotel</i>	Hasan Abdullayev, 5	Tel: +994 12 505 1105 http://www.sapphire.az/hotel_inn
<i>Gorgud Plaza Hotel</i>	Khatai avenue 39,	Tel: +994 12 496 96 01 www.gorgudhotel.com

<i>Sapphire City Hotel</i>	Nizami Street, 44	
3 Star Hotels		
<i>Diplomat Hotel Baku, Azerbaijan</i>	185, Suleyman Rahimov str,	Tel: +99412 596 1127 http://www.diplomathotelbaku.com

Scheduled Shuttle services will be provided to participants **only** to and from the hotels mentioned above.

6 THE MEETING VENUE FACILITIES, SERVICES AND ACTIVITIES

6.1 Meeting Venue

The 7th UNAOC Global Forum, will be held at:

- Baku Congress Centre
- Heydar Aliyev Centre
Address: Heydar Aliyev Ave. 1

Note: The two venues are located opposite to each other



For a general overview of the facility, please visit the website of the <http://www.heydaraliyevcenter.az/>

6.2 Getting to the Meeting Venue

Scheduled shuttle services will be provided **only** between the **Forum's Venue** and the **recommended hotels** (see ch5. Accommodation).

Participants not staying at the officially designated hotels will be responsible for arranging their own transportation between their respective hotels and the venues.

6.3 Information desk

The information desk will be set up at the Baku Congress Centre from 8:00 to 23:00 between 25 and 28th of April. Every participant must register prior to the beginning of the 7th UNAOC Global Forum. An information package regarding the event, including the Forum's booklet will be available at that time.

6.4 Interpretation services

The working languages of the Opening Session, Press Conference, 2 Plenaries, Group of Friends meeting and the Closing Session of the Forum are English, French, Arabic, Russian, Spanish, Chinese and Azerbaijani (please check the latest Programme). Breakout sessions, networking sessions and pre-Forum sessions will be in English, French and Azerbaijani only.

6.5 Bilateral Meeting Room

Bilateral Meeting Rooms for Officials and Head of Delegations will be available at the Baku Congress Centre at no cost for delegations on a reservation basis from 08.00 to 20.00 daily from 25 through 28 April 2016. Each room will be available in 20 minutes increments and can accommodate 12 – 16 seats. Delegates should allow 15 minutes between bilateral meetings for room refreshment.

Bilateral Meeting Rooms may be reserved in advance by submitting a completed bilateral Meeting Room Booking Form (*Annex B*). Bilateral Meeting Room may also be reserved onsite by either submitting a Bilateral Meeting Room Booking Form via email or visiting the information desk at the Forum's venue. Inquiries regarding bilateral meeting rooms may be directed to: baku2016@baku.unaoc.org.

6.6 Participants' lounge

Participants' lounge and a number of computers with Internet access and printing facilities will be provided at the Baku Congress Centre. Technical staff will be on site to assist participants.

VIP lounges in the Baku Congress Centre and the Heydar Aliyev Centre will be accessible by invitation only.

6.7 Medical Insurances and Services

The National Organizing Committee will provide a first-aid service for participants at the meeting venue and all the recommended hotels. All other medical services will not be covered. Participants are expected to assume the costs of any medical treatment that they might receive while in Baku. It is strongly recommended that medical insurance be purchased in your home country to cover you in Azerbaijan as well as any other destinations on your journey. The National Organizing Committee will not be responsible for travel and medical insurance costs of the Forum participants.

Basic modern medical care and medicines are available in several hospitals and clinics in Baku offering a wide range of medical services. Pharmacies are common throughout Baku and carry a wide range of medicine. Prescriptions are normally required. Payment at all medical facilities is due at the time of service.

6.8 Meal breaks

During the sessions and meetings, the Host country will generously offer meals and a continued coffee service to all participants at the Baku Congress Centre (please refer to the latest Programme).

7 MEDIA

7.1 Media Registration

Online registration for members of the press to attend the Forum and the pre-Forum Youth event will be available from January 15 until March 15 2016. Member of the press who wish to cover the events will be required to register on line at www.baku.unaoc.org using the invitation code included in the invitation letter.

7.2 Media Center

A Media Center will be provided as a workspace for the media to cover the 7th UNOAC Global Forum. Press will also have access to the Internet, printers and fax machines.

7.3 Press Conference Room

All press conferences will take place at the Baku Congress Centre. Only appointed and accredited media will be able to access the room. The final schedule outlining press events will be available upon registration.

7.4 Press releases

Press releases and photographs of the Forum will be posted on the website of Ministry of Culture and Tourism of the Republic of Azerbaijan (<http://mct.gov.az/index.php>), United Nations Alliance of Civilizations (<http://www.unaoc.org>) and the 7th UNOAC Global Forum's official website (baku.unaoc.org). Press releases will be posted on the media page and photographs displayed in the photo gallery.

8 GUIDE TO BAKU



8.1 Introduction to Baku

Baku, one of the most beautiful world's cities is located at the joint of Europe and Asia. The capital's name itself is interpreted as a "wind blow", "city of winds" or "hill", "city on the hill".

The port city of Baku, the cultural, industrial and political capital of Azerbaijan is located on the western Caspian seaside, on the bay shores of the same name in the southern part of the Absheron Peninsula, rich in its oil fields. Baku consists of 11 administrative districts and 5 townships.

Cultural Baku

Baku is the largest cultural center of Azerbaijan. It is the place where a national theatre, the first in Muslim East, lifted the curtain, the first opera was performed, the first Azerbaijan newspaper was published, the first Azerbaijan library was opened. Today Baku is known to have 30 museums, 7 theatres, 11 institutions of higher education, philharmonic, opera theatre, film studio, cinema theaters and libraries housed in the city's most beautiful buildings having an interior decoration which is every bit as good as their interior cultural content.

Industrial Baku

Baku is the largest industrial center. It is the place of concentration of ancient oil fields, well-known Oil Stones, unique plant of deep-water foundations, high-capacity derrick barges, and modern drilling floating units. It is also famous for developed oil refineries, petrochemical, chemical, light, food, engineering branches of industry, oil equipment production, building materials, instrumentation, electrical engineering and radio electronics, shipbuilding. Baku is a large rail junction and port terminal in the Caspian Sea. Beginning from 1967 the Baku underground was put into operation in the capital.

For more information please visit: <http://azerbaijan.tourism.az>; <http://azerbaijan.travel>

8.2 *Climate and Weather*

The **climate of Azerbaijan** is unique as it presents line of the Earth's eleven climatic zones. Azerbaijan is situated on northern extremity of the subtropical zone in the south-eastern Caucasus. Its climatic diversity is caused by the complex geographical location and landscape and the proximity of the Caspian Sea. The climate varies considerably from east to west - in the western mountains, the weather is drier and more extreme. The eastern part of Azerbaijan, near the Caspian Sea, has relatively moderate climate.

Baku has a subtropical semi-arid climate with warm and dry summers, cool and occasionally wet winters, and strong winds all year long. However, unlike many other cities with this climate, Baku does not see extremely hot summers. This is largely because of its northerly latitude and the fact that it is located on a peninsula on the shore of the Caspian Sea. At the same time Baku is noted as a very windy city throughout the year, and gale-force winds, the cold northern wind *khazri* and the warm southern wind *gilavar* are typical here in all seasons. The daily temperature in July and August averages 26.4 °C (79.5 °F), and there is very little rainfall during the summer season. Winter is cool and occasionally wet, with the daily temperature averages 4.3 °C (39.7 °F). The average temperature in December varies 9.7 °C (49.5 °F).

8.3 *Currency and Exchange*

The Azerbaijani New Manat (AZN) is the currency of Azerbaijan. Banknotes in circulation are 1, 5, 10, 20, 50 and 100 manat. Coins in circulation are 1, 3, 5, 10, 20 and 50 qepiks. ATMs are common throughout Baku.

Most accept foreign credit cards (preferably Visa and Mastercard) and many allow withdrawals in both AZN and US dollars. Some exchanges open late into the evening while most banks close up by 4 pm. The import of foreign currencies must be declared and their export is limited to the amount declared upon arrival in the country.

The participants are recommended to check the currency rate at www.cbar.az.

8.4 *Public transportation in Baku*

Public transportation (taxis, metro & buses) is available throughout the city.

8.5 *Telephone Service*

Roaming agreements are in place with most international phone companies. SIM cards can be purchased at local phone stores (ID required) and supermarkets.

Country Code: +994

Fire Station: **101**

City (Baku) Code: 12

Medical Emergency: **103**

Police Station: **102**

8.6 *Postal Service*

Central Post Office

AZ1000, Baku, Sabail, Uzeyir Hajibayov,36

Phone: (+994 12) 498-80-00, (+994 12) 498-97-73, (+994 50) 351-61-52)

Fax: (+994 12) 598-43-91

8.7 Electricity Supply

The voltage is 220 V. and plugs are of a two-pin design, therefore an adaptor is necessary.

8.8 Drinking Water

It is not recommended to drink tap water. Bottles of mineral water are widely available in shops and hotels.

8.9 Smoking Regulations

It is against the law to smoke in public transportation and in most indoor facilities. Restaurants and bars, usually, offer smoking and non-smoking sections.

8.10 Time Zone

From 29 March to 25 October 2015, Baku is 5 hours ahead of Greenwich Mean Time (GMT +5, Azerbaijan Summer Time AZST).

From 25 October 2015 to 27 March 2016, Baku is 4 hours ahead (GMT +4, Azerbaijan Time AZT).

9 CONTACT DETAILS OF THE NATIONAL ORGANIZING COMMITTEE

Contact Address: 96 Nizami Street
4th floor, Landmark III
Baku, Azerbaijan

General Enquiries:
Tel: +99412 5051527/28
Mob: +99477 3330901
Fax: +99412 5051527
E-mail: baku2016@baku.unaoc.org

LIST OF ANNEXES

Annex A: Visa Regulations

Visa Free Entry- List of countries and Duration of Stay

No	Name of the country	The allowed duration for staying in the territory of both countries without visa
1	Belarus	90 days
2	Georgia	90 days
3	Kazakhstan	90 days
4	Kyrgyzstan	90 days
5	Moldova	90 days
6	Russia	90 days
7	Tajikistan	90 days
8	Ukraine	90 days
9	Uzbekistan	90 days

Visa Upon Arrival- List of countries and Duration of Stay

No	Name of the country	The allowed duration for staying in the territory of both countries without visa
1	Turkey	30 days
2	United Arab Emirates	30 days
3	Israel	60 days
4	USA	30 days (arriving only form New York on a direct flight via AZAL)
5	Kuwait	30 days
6	Bahrain	30 days
7	Oman	30 days
8	Qatar	30 days
9	Saudi Arabia	30 days
10	Singapore	30 days
11	Japan	30 days
12	South Korea	30 days
13	China	30 days
14	Malaysia	30 days

Visa Exemption for Diplomatic and Official/Service Passport Holders - List of countries and Duration of Stay

	Name of the country	The type of passports applying visa-free regime	The allowed duration for staying in the territory of both countries w/o visa
1.	Albania	Diplomatic and service	90 days
2.	Argentina	Diplomatic, official and service	30 days
3.	Austria	Diplomatic and service	90 days
4.	Belgium	Diplomatic	90 days
5.	Bulgaria	Diplomatic and service	90 days
6.	Bosnia and Herzegovina	Diplomatic, official and service	90 days
7.	Brazil	Diplomatic, official and service	90 days
8.	China Hong-Kong (Special Administrative Region of China)	Diplomatic and service Diplomatic and service	30 days 14 days
9.	Czech Republic	Diplomatic	90 days
10	. Croatia	Diplomatic and service	30 days
11	. Estonia	Diplomatic	90 days
12	. Finland	Diplomatic	90 days
13	. France	Diplomatic	90 days
14	. Germany	Diplomatic	90 days
15	. Indonesia	Diplomatic and service	30 days
16	. Jordan	Diplomatic and service	90 days
17	. Iran	Diplomatic and service	1 month
18	. Spain	Diplomatic	90 days
19	. Sweden	Diplomatic	90 days
20	. Italy	Diplomatic and service	90 days
21	. Israel	Diplomatic and service	90 days
22	. Columbia	Diplomatic, official and service	90 days
23	. Cyprus	Diplomatic	90 days
24	. Cuba	Diplomatic, official and service	90 days
25	. Kuwait	Diplomatic, service and special	90 days
26	. Latvia	Diplomatic	90 days
27	. Lithuania	Diplomatic	90 days
28	. Libya	Diplomatic, service and special	90 days
29	. Luxemburg	Diplomatic	90 days
30	. Hungary	Diplomatic and service	90 days
31	. Malta	Diplomatic	30 days
32	. Mexico	Diplomatic	90 days
33	. Morocco	Diplomatic, official, service and special	90 days
34	. Montenegro	Diplomatic and service	90 days
35	. Netherlands	Diplomatic	90 days
36	. Norway	Diplomatic	90 days
37	. Pakistan	Diplomatic and service	1 month
38	. Poland	Diplomatic	90 days
39	. Peru	Diplomatic, service and special	90 days

40	. Portugal	Diplomatic, service and special	90 days
41	. Qatar	Diplomatic and special	30 days
42	. Republic of Korea	Diplomatic, official and service	30 days
43	. Romania	Diplomatic and service	90 days
44	. Serbia	Diplomatic, service and official	90 days
45	. Slovakia	Diplomatic and service	90 days
46	. Slovenia	Diplomatic and service	90 days
47	. Syria	Diplomatic, service and special	30 days
48	. Turkey	Diplomatic, service and special	90 days
49	. Turkmenistan	Diplomatic and service	30 days
50	. Greece	Diplomatic	90 days
51	. Vietnam	Diplomatic, service and official	1 month
52	. UAE	Diplomatic, service and special	90 days
53	. Uruguay	Diplomatic, service and official	90 days

Annex B: Bilateral Meeting Room Booking Form

THE 7TH GLOBAL FORUM OF UNAOC 2016

Baku, April 25-27, 2016

Bilateral Meeting Room Booking Form

Please submit one form per requested bilateral meeting.

Meeting Details:

	Requesting Party	Participating Party	Other Participating Party
Country / Group of friends member			
Name of the Contact Person			
Position of the Contact Person			
Contact Information			

Meeting Room request Details:

Date:

Time:

Total Number of participants:

Special requests / comments, if any:

Annex C: Map of the Venue

